



HOC Volunteer Services  
2022 AME Attestation

I have thoroughly read the HOC Annual Mandatory Education (AME) Training Guide which includes information on the following topics:

- |                        |                         |
|------------------------|-------------------------|
| Fire Safety            | Emergency Preparedness  |
| Electrical Safety      | Ergonomics              |
| Hazardous Materials    | Smoking Policy          |
| Safety Event Reporting | Harassment              |
| Infection Prevention   | Diversity and Inclusion |
| HIPAA                  | Interpreter Services    |
| Compliance             |                         |

At this time, I have no unanswered questions. If questions or concerns arise in the future, I promise to contact my Volunteer Coordinator at (513) 246-9168 or email [hocvolunteers@trihealth.com](mailto:hocvolunteers@trihealth.com)

Volunteer Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## HOC Volunteer Services 2022 AME Quiz

Volunteer Name \_\_\_\_\_ Date \_\_\_\_\_

1. At TriHealth, we consider diversity to include much more than race and gender. It is a variety of characteristics visible or not, that distinguish one individual from another.
  - a. True
  - b. False
  
2. What is the MINIMUM number of seconds to use friction with soap and running water when washing your hands?
  - a. 0 seconds
  - b. 5 seconds
  - c. 10 seconds
  - d. 15 seconds
  
3. Under the HIPAA Privacy requirements, Volunteers are not allowed to share patient names or details with families or friends.
  - a. True
  - b. False
  
4. Portable fire extinguishers can be used to put out small fires or to control a fire until help arrives. Which of the following actions should you do **first** if you need to use a fire extinguisher?
  - a. Squeeze the handles together
  - b. Pull the pin
  - c. Aim at the base of the fire
  - d. Sweep from side to side, aimed at the base of the fire
  
5. Which of the following statements is CORRECT regarding a bomb threat?
  - a. Obtain as much information as possible from a telephone informant
  - b. Do not touch a suspicious package
  - c. Do not try to restrain or apprehend a person on-site
  - d. All of the above

6. Sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature whether intentional or unintentional.
  - a. True
  - b. False
  
7. Protecting patient and fellow employee privacy when blogging, texting, or using social networking sites is every team member/volunteer's responsibility.
  - a. True
  - b. False
  
8. You believe that a coworker has violated TriHealth's Code of Ethical Business and Professional Behavior. What should you do?
  - a. Speak to your immediate supervisor or anyone in the TriHealth management team
  - b. Contact the Corporate Compliance Officer
  - c. Call the TriHealth Alertline
  - d. Any of the above
  
9. What should you do in the event of a Severe Weather emergency?
  - a. Tune to radio or TV news for updates
  - b. Stay away from windows, close drapes
  - c. Follow directions of the RN if at the IPCC
  - d. Check that essential equipment is plugged into red outlets
  - e. All of the above
  
10. Volunteers should protect their backs by:
  - a. Alerting supervisor if uncomfortable at workstation
  - b. Not lifting objects too heavy
  - c. Asking for assistance with lifting or reaching items
  - d. Take frequent stretch breaks
  - e. All of the above

Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only: Score \_\_\_\_ of \_\_\_\_\_